Florida Airports Council 10<sup>th</sup> Annual Environmental & Noise Conference January 17 - 19, 2007 Omni Hotel, Jacksonville, Florida

Dear Friend of the Florida Airports Council:

On behalf of the Conference Planning Committee, I am pleased to announce the Florida Airports Council (FAC) Environmental and Noise Committees will hold their 10th annual conference on Wednesday - Friday, January 17 - 19, 2007 at the Omni Hotel, Jacksonville.

We expect this conference to continue the past few years' trend of increased and more diversified airport and private-sector attendance, and ever more *informative and thought-provoking sessions*! Of course, the conference offers numerous formal and informal opportunities to network, meet new professionals in the environmental and noise sciences, and reconnect with old acquaintances.

And there's no better place to be host other than the Omni Hotel Jacksonville Florida, the venue for this year's conference. The conference begins January 17<sup>th</sup> with committee meetings focusing on specific issues. The Conference is co-hosted by FAC's Environmental and Noise committees in an attempt to reduce costs and pool resources. Our presentations are geared toward finding solutions to deal with the common issues facing aviation leaders around the state and country.

Don't miss this opportunity to join your colleagues as we engage in discussions regarding regulatory and management initiatives.

Agenda and registration forms for this workshop can be found at: <u>http://www.floridaairports.org/meetings.cfm</u>; then scroll down to the links for this conference.

If you have any questions please call Casandra Davis at (561) 471-7468 or Email: cdavis@pbia.org

On behalf of the entire Conference Planning Committee we appreciate your continued support and hope to see you in January!

*Renee F. Kwiat* Chair, Florida Airports Council Environmental and Noise Conference Planning Committee

### 10<sup>th</sup> FAC Annual Environmental and Noise Conference January 17 – 19, 2007, Jacksonville, Florida

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### **Registration Form**

Full Name/ lit	lle:		· · · · · · · · · · · · · · · · · · ·		
Nickname for	Badge:	_ E-Mail /	Address:		
Airport/Comp	any Name:				
Address:		City/State/Zip:			
Telephone No.:		Fax No.:			
<b><u>Registration Fee</u></b> - (includes all handouts, sessions, two continental breakfasts, one luncheon, and two receptions).					
_	Please <u>check</u> if you will attend FAC Member	La \$100.00	ate fee after January 3, 2007 \$120.00		
	Non-FAC Member\$150.00\$180.0				
	Walk-Up Registration (Check or Money Order) FAC Member Non-FAC Member	\$150.00			
	Free (Check One):Exhibito	r -orSpons	or		

Make Checks Payable to: Florida Airports Council

*Credit Card Payments:* If you prefer to pay by credit card, please use the credit card payment form provided at the back of this package.

**Return this registration and payment to:** Florida Airports Council,250 John Knox Road,Suite 2, Tallahassee, Florida 32303, Attention: Marycatherine Johnson, Voice: (850) 224-2964, Fax: (850) 681-6185, Email: mc@floridaairports.org.

<u>Hotel Reservations</u> – Rooms are being held at the Omni Hotel, 245 Water Street Jacksonville, Florida: phone 1-800-843-6664. All attendees will receive a special rate of \$132 single and \$142 double occupancy plus tax. **Reservation must be made by Tuesday, December 26, 2006** in order to guarantee this rate. <u>The OMNI will be happy to extend the special group rate</u> three (3) days prior to your arrival date and three (3) days after your departure date, subject to availability. To make reservations, call the hotel directly and identify yourself as part of the Florida Airports Council group.

Questions: Casandra Davis, Voice: (561) 471-7468 Email: cdavis@pbia.org



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# **Exhibitor and Sponsor Opportunities**

The Florida Airports Council (FAC) 2007 Environmental and Noise Conference Committee is pleased to offer Exhibitor and Sponsorship Opportunities:

The exhibit hall provides an efficient and effective forum to *highlight your organization's accomplishments, and service or product offerings*. A <u>limited number of exhibitor spaces</u> are available at \$500.00 for FAC members or \$750.00 for non-members. Each booth includes a complimentary conference registration.

**Support FAC** and the two committees, by being a sponsor or exhibitor! Sponsor specific events or be a gold, silver, or bronze sponsor. The sponsorships include one, two, or three complimentary registrations, depending on level.

This package includes <u>exhibitor registration and sponsorship confirmation forms</u>. The forms include relevant information, including contacts for further information. There are a limited number of exhibit hall spaces and named sponsorship opportunities, so *don't miss out on these excellent opportunities*. Please respond on or before December 15, 2006 (or earlier, to maximize the options available to you), by taking the following steps:

- 1. COMPLETE the sponsor confirmation or exhibitor registration form
- 2. FAX the form to Mariben Espiritu Andersen at 813.889.3893
- 3. MAIL completed form along with contribution to Marycatherine Johnson at FAC (250 John Knox Road, Suite 2, Tallahassee, FL 32303)
- 4. SEND an electronic copy of your company's logo to: mandersen@lpagroup.com

On behalf of the entire Conference Planning Committee, we appreciate your continued support and look forward to seeing you in January!

### 10<sup>th</sup> FAC Annual Environmental and Noise Conference January 17 – 19, 2007, Jacksonville, Florida

## Sponsor Registration Form

The Florida Airports Council's Environmental and Noise Committee is offering three levels of sponsorship.

Bronze Level Sponsorship: \$500.00 Breakfast Sponsorship: \$750.00

- One (1) Registration to the Conference
- Acknowledgement of Sponsorship throughout the Conference
- Recognition in the conference informational materials and Sponsor Board Signage during the Conference (for paid sponsorships submitted by December 15, 2006)

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Silver Level Sponsorship: \$1,000.00 Lunch Sponsorship/Breakfast Buffet: \$1,500.00

- Two (2) Registrations to the Conference
- Acknowledgement of Sponsorship throughout the Conference
- Recognition in the conference informational materials and Sponsor Board Signage during the Conference (for paid sponsorships submitted by December 15, 2006)

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 Gold Level Sponsorship: \$1,500.00
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 Reception: \$2,250.00

- Three (3) Registrations to the Conference
- Acknowledgement of Sponsorship throughout the Conference
- Recognition in the conference informational materials and Sponsor Board Signage during the Conference (for paid sponsorships submitted by December 15, 2006)

**Return this registration and payment to:** Florida Airports Council, 250 John Knox Road, Suite 2, Tallahassee, Florida 32303, Attention: Marycatherine Johnson, Fax: (850) 681-6185, Email: <u>mc@floridaairports.org</u>.

Company Name:	
Contact Name:	Make Checks Payable to: Florida Airports Council
Mailing Address:	Credit Card Payments: If you prefer to pay by credit card, please use the credit card
Email Address:	payment form provided at the back of this package.
Phone No.:	

A separate conference registration form is also required for each registrant (List up to three):

1)\_\_\_\_; 2)\_\_

. . . . .

3) \_\_\_\_\_

Questions: Mariben Espiritu Andersen Email: mandersen@lpagroup.com



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### **Exhibitor Registration Application**

The Florida Airports Council (FAC) 2007 Environmental and Noise Conference Committee is pleased to offer an Exhibitor Package for \$500 for FAC members and \$750 for non-FAC members. Exhibit spaces will be assigned on a first-come, first-served basis. Previous experience indicates that these spaces will be reserved quickly. We regret that we may not be able to provide exhibit spaces to all applicants. Please submit a registration application as soon as possible to maximize your chance of obtaining a space!

#### Available spaces and provisions:

15 approximately 8' x 10' spaces

One 6' table and two chairs per exhibit space

#### Set-up and break-down times:

Exhibit areas are available for set up on Wednesday. January 17. from 8:15 a.m. to noon. The exhibit hall closes Thursday, January 18 at 5 p.m.; exhibitors may break down 5 - 6 p.m. or 8 - 10:45 p.m.

#### Hours and special events in the exhibit hall:

Exhibit hall will be open noon to 8 p.m., on Wednesday January 17 and 8 a.m. to 5 p.m., Thursday, January 18 Opening conference reception in exhibit hall, 5:30 - 7:30 p.m., Wednesday, January 17

Continental breakfast in exhibit hall 8 - 9 a.m., Thursday, January 18

Morning break in exhibit hall 10:30 - 11 a.m., Thursday, January 18

Afternoon break in exhibit hall 3 - 3:30 p.m., Thursday, January 18

#### Exhibitor benefits include:

Recognition in the conference informational materials (for paid registrations submitted by December 15, 2006) One complimentary conference registration

To reserve an exhibit space, please return this completed registration, the Rules and Regulations for Exhibitors at FAC conferences and payment to: Florida Airports Council, 250 John Knox Road, Suite 2, Tallahassee, Florida 32303 - Attention: Marycatherine Johnson, Fax: (850) 681-6185, Email: mc@floridaairports.org.

#### Make Checks Payable to: Florida Airports Council

Credit Card Payments: If you prefer to pay by credit card, please use the credit card payment form included with this package.

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address:

Telephone: Email:

Facsimile:

Please note that the company representative taking advantage of the complimentary registration must also complete a copy of the enclosed registration form.

The following page presents the layout of the exhibit hall space in "Florida Salons A and B" of the Omni hotel, depicting the exhibitor spaces. Please identify your first, second, and third preferred spaces. Upon receipt of payment, a FAC Conference Committee representative will contact you regarding remaining availability and assist you in identifying your location. Preferred locations: 1) \_\_\_\_\_ 2) \_\_\_\_ 3) \_\_\_\_

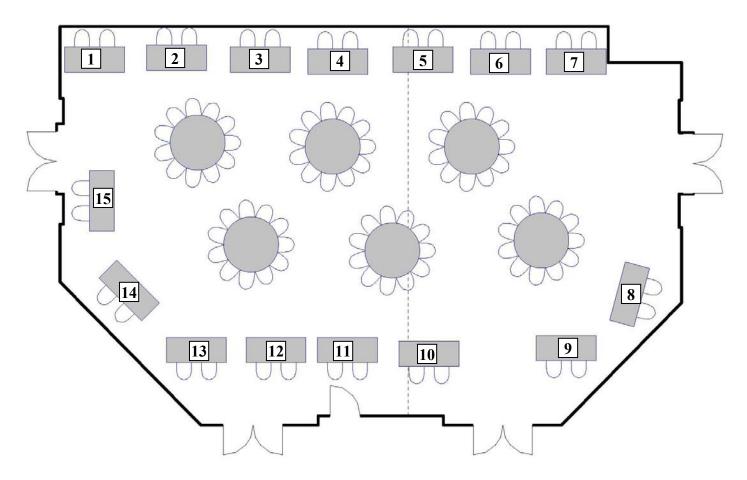
Note that security is not provided and exhibitors are liable for the safekeeping of all items left in the exhibit hall.

Questions: Ted Baldwin Voice: (781) 229-0707, Email:ebaldwin@hmmh.com



Salon A

Salon B



#### Exhibitors are responsible for shipping, security, and any special arrangements that they might require,

#### The Omni has provided the following information:

**Electricity:** If a vendor requires electricity, there will be a \$30.00 charge which includes the power cord. Please coordinate directly with the hotel.

**Shipping:** Federal Express pick up and drop off times are at 10 am and 5 pm. Each box must be labeled with the guest name, event name, and arrival date. There is no charge for standard package shipments, however, any packages over 50 lbs may require additional fees. Pallets are \$100 each. All packages and pallets must be delivered and unloaded onto the loading dock. For all truck deliveries, the loading dock has a 12' 3" clearance. Packages arriving more than 3 days prior to event date may be subject to storage fees.

#### If you have further questions or need any special arrangements, please contact the hotel directly:

Duana J. Brown, Convention Service Manager - Voice: (904) 791-4835, Fax: (904) 791-4809

### Florida Airports Council Rules and Regulations for Exhibitors at FAC Conferences

#### **Rules and Regulations**

The rules and regulations contained herein are intended by Florida Airports Council (FAC) to serve the best interest of the conference, the exhibitors and the registrants, and to give notice to applicants and exhibitors of governing rules and regulations. All exhibitors, employees, and contractors are bound by the rules and regulations.

FAC shall have full authority to interpret or amend these rules, and its decision is final. Exhibitors agree to abide by any rules or regulations that may hereafter be adopted, which shall be as much a part as though originally incorporated. All issues not addressed herein are subject to the decision of FAC. These rules and regulations have been formulated in the best interest of all exhibitors.

Exhibitor understands and agrees that the information contained in this document is an integral and binding part of the Exhibitor Registration, and that signing this addendum indicates understanding and agreement to comply with all policies, rules, regulations, terms and conditions, and any others issued by FAC regarding the conference; willingness to abide by the Rules and Regulations; acknowledgment of having read these Rules and Regulations, and agreement to distribute them for proper execution to those individuals involved with exhibiting.

• Access

Access to exhibit hall will not be allowed unless all fees are paid in full before the conference/event.

#### • Advertising Materials

Advertising materials may not be distributed except at the exhibit table/booth.

#### • Americans With Disabilities Act (ADA)

Exhibitors shall be fully responsible for complying with the Americans with Disabilities Act (ADA) with regard to booth space, including, but not limited to, the wheelchair access provisions. Exhibitors shall indemnify, hold harmless and defend FAC, its officers, directors, agents, members and employees from and against any claims, liabilities, losses, damages and expenses (including attorney's fees and expenses) resulting from or arising out of the exhibitors' failure or allegations of exhibitors' failure to comply with the provisions of the ADA. Information regarding ADA compliance is available from the U.S. Department of Justice ADA Information Line (800-514-0301).

#### • Assignment

Exhibitors may not assign, sublet, or share with any other company any part of the space allotted to them unless arrangements are approved by FAC prior to the event.

#### • Audio Use

Utilization of audio will be allowed if audible only within a two-foot perimeter. The units must fit on the tables provided. Exhibitor acknowledges and agrees that is shall be solely responsible for obtaining any licenses, permits, etc. which may be required for it to broadcast, perform or display any copyrighted materials including, but not limited to, music, videos and software. Exhibitor shall indemnify, defend and hold FAC, its directors, officers, employees and agents, and each of them, from and against any and all claims and expenses, including attorney's fees and costs, arising out of or related to the Exhibitor's breach of this provision.

#### • Cancellation

If the conference is cancelled, for any cause, the exhibitor will be responsible for any fees incurred by the exhibitor related to the conference.

#### • Care of Premises

No part of an exhibit, signs or other materials may be posted, nailed, taped or otherwise affixed to walls, doors or floor surfaces in a way that will mar or deface the premises. Exhibitors are responsible for any damage to the facility.

#### • Exhibit Set-up, Tear-down

Exhibitor agrees to have exhibit set-up and tear-down at times prescribed by FAC.

### • FAC Management Rights

FAC reserves the right to approve the character of any exhibit, goods therein, attendant advertising, and sales promotion and to prohibit anything that in its sole judgment, because of noise or other objectionable features, may be deemed to detract from the conference in general. Objectionable practices by exhibitors must be reported to management immediately and not after show is completed.

#### • Indemnification

The Exhibitor agrees to protect, indemnify FAC and the hotel, their respective officers, directors, employees and agents against and from any and all losses, costs, damages, liability and expenses (including attorney's fees) arising from or by reason of any accident, bodily injury, property damage or other claims or occurrences to any person, including Exhibitor, its employees and agents, or any business invitees, arising out of or related to Exhibitor's occupancy or use of the exhibition premises in the show or on and adjacent to the conference including storage and parking areas or any claims arising out of or related to Exhibitor's Web site.

#### • Insurance

The Exhibitor shall maintain general liability insurance in amounts sufficient to provide coverage for any liabilities which may reasonably arise out of or as a result from any activities conducted by Exhibitor. Evidence of such insurance shall be provided to FAC, if requested.

### • Liability

The Exhibitor agrees to assume all risks for loss, injury, theft or damage of any kind or nature whatsoever to any exhibit or component thereof, including any goods, merchandise, chattels, papers and business records or other

property which may be in or come into the exhibitor's possession during the course of the exhibit, or in the course of assembling or disassembling the exhibit and to assume all liability for damage to property, person or persons arising from accidental or other causes incidental to movement and operation of exhibit and hereby release FAC, its contractors and the hotel from any liability whatsoever.

### • Security

Each Exhibitor is responsible for safeguarding its goods, materials, equipment and exhibit at all times during the FAC conference. Deliveries or removal of equipment are only permitted during move-in and move-out.

AGREED AND CONSENTED TO THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

BY:	
TITLE:	
REPRESENTING:	
RECEIVED BY FAC:	DATE:

MAIL completed form to:

Florida Airports Council Attn: Marycatherine Johnson 250 John Knox Road, Suite 2 Tallahassee, FL 32303



Version 1.0 - August 15, 2006

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# **Credit Card Payment Information**

Name on Card	
Company/Airport	
Amount to be Charged: \$	_
Type of Card: Visa MasterCard	American Express
Credit Card Number	
Expiration Date Billing Zip Code	
E-mail Address	
Phone Number	
Signature of Card Holder	